**Communication to the Lostant School Board**

PUBLIC COMMENT

**The following protocol will be followed under the PUBLIC COMMENT section at the board meeting.**

* 1. **Address the board when the Board President calls for public comment.**
  2. **Identify one-self.**
  3. **Comments are limited to five (5) minutes. In unusual circumstances, and when an individual has made a request in advance to speak for a longer period of time, the individual may be allowed to speak for more than five minutes.**
  4. **Observe the Board President’s decision to shorten public comment.**
  5. **Observe the Board President’s decision to determine procedural matters.**
  6. **Conduct oneself with respect and civility toward others.**

**For a complete explanation of *Public Participation at Board of Education Meetings and Petitions to the Board,* please review School Board Policy 2:230.**

CORRESPONDENCE

**The School Board welcomes communications from the community. Staff members, parents, and community members should submit questions or communications for the School Board’s consideration to the Superintendent. Written communication must be submitted before noon on the Thursday prior to a board meeting. Written communications that arrive late will be held for the following board meeting. For a complete explanation of *Communications To and From the Board,* please review School Board Policy 2:140.**