

Minutes
Lostant Community Unit School District #425
Wednesday, June 16, 2021
6:00 p.m. Regular Board Meeting

1. CALL TO ORDER AND ROLL CALL – REGULAR MEETING

Quillard Skinner, B.O.E. President, called the regular meeting to order at 6:00 p.m.

Present: Lawless, Wiesbrock, Kozak, Chambers, Ruff

Present via Zoom: Walder

Present via Telephone: None

Absent: None

Recording Secretary: Sandra Malahy, Superintendent

Audience Members: Lisa Goddard

A motion by Lawless and seconded by Ruff to approve Kelly Wiesbrock as secretary pro tempore.
Roll call: Yea: Wiesbrock, Lawless, Skinner, Ruff, Kozak, Chambers. Nay: None. Abstain: Greg Walder. Motions passes.

2. PUBLIC COMMENT

None

3. CORRESPONDENCE

None

4. RECOGNITION

4.1 Dr. Malahy thanked Mary Janusick and David Stocker for a job well done with the music and art garden.

5. CONSENT AGENDA

5.1 Approve Minutes of the Regular and Executive Session Board Meeting from May 24, 2021.

5.2 Approve Treasurer's Report.

5.3 Approve Activity Account Report.

5.4 Approve June 2021 Disbursements in the Amount of \$57,288.98.

5.4.1 Dr. Malahy asked the Board to approve two additional bills received today from the LEASE Cooperative.

5.4.1.1 Circuit Breaker Tuition for second semester in the amount of \$15,469.41.

5.4.1.2 LEASE Cooperative Vision Specialist for second semester in the amount of \$17,441.12.

5.4.1.3 Heinemann Publishing for intervention materials \$9,118.94.

5.5 Approve May 2021 Payroll.

ACTION ITEM

A motion by Wiesbrock and seconded by Walder to approve the consent agenda.

Roll call: Yea: Wiesbrock, Lawless, Walder, Kozak, Chamber, Ruff, Skinner. Nay: None.

Motion passes.

6. FINANCIAL REPORT

6.1 Fund Activity

The district is 92% through the school year. Revenues are 101.95% and Expenditures are 84.75%.

<u>Fund</u>	<u>Category</u>	<u>Revenues</u>	<u>Expenditures</u>
10	Education	99.65%	87.37%
20	Operation & Maintenance	103.47%	82.54%
30	Debt	101.64%	99.73%
40	Transportation	133.27%	87.14%
50	Social Security & IMRF	104.52%	93.09%
60	Capital Projects	0.00%	0.00%
70	Working Cash	102.15%	0.00%
80	Tort	102.19%	34.76%
90	Fire / Health Life Safety	101.89%	29.40%
	Total	101.95%	84.75%

6.2 Fund Transfers

Dr. Malahy explained seven account coding errors.

No discussion.

ACTION ITEM

A motion by Lawless and seconded by Kozak to approve the transfer of funds to the appropriate accounts as presented.

Roll call: Yea: Wiesbrock, Lawless, Walder, Kozak, Chamber, Ruff, Skinner. Nay: None.

Motion passes.

7. REPORTS, UPDATES, AND INFORMATIONAL ITEMS

Informational Items:

7.1 Principal's Report

Mrs. Goddard gave a verbal report of end of the year activities.

No discussion.

7.2 Employee Reports

Nothing this month.

7.3 PTO Report

Nothing this month.

7.4 LaSalle County COVID-19 Data

Dr. Malahy stated she has not received a bulletin since May 7th.

No discussion.

7.5 2020-2021 School Improvement Plan

The Board viewed the SIP activities through May 2021.

Dr. Malahy stated the Writing Across the Curriculum rubrics are ready for next school year. Board members received a copy of the rubrics. The Board asked several questions that were answered by Mrs. Goddard and Dr. Malahy.

7.6 Imprest Account

Dr. Malahy asked the Board to increase the Imprest Account Fund from \$4,000 to \$8,000.
Mrs. Chambers asked about the process for paying bills from the Imprest Account.

ACTION ITEM

A motion by Wiesbrock and seconded by Ruff to approve the increase to the Imprest Account from \$4,000 to \$8,000.

Roll call: Yea: Wiesbrock, Lawless, Walder, Kozak, Chamber, Ruff, Skinner. Nay: None.
Motion passes.

7.7 Support Staff Cost of Living Increase

The Board discussed the Cost of Living increase for support staff.
No discussion.

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ACTION ITEM

A motion by Walder and seconded by Chambers to approve a 2.5% increase for all support staff for the 2021-2022 school year.

Roll call: Yea: Wiesbrock, Lawless, Walder, Kozak, Chamber, Ruff, Skinner. Nay: None.
Motion passes.

7.8 2021-2022 School District Budget

Dr. Malahy informed the Board that action must be taken to authorize her to prepare the new budget.
No discussion.

ACTION ITEM

A motion by Wiesbrock and seconded by Lawless to authorize Dr. Malahy to begin preparing the 2021-2022 School District Budget.

Roll call: Yea: Wiesbrock, Lawless, Walder, Kozak, Chamber, Ruff, Skinner. Nay: None.
Motion passes.

7.9 Student Milk Fee

Dr. Malahy recommended ordering milk from Kohl's Food Distributor next year due to the cost of milk being lower than other bids received. The district is waiting to hear from two grants that were submitted for the purchase of a new milk cooler. If a grant is not received, the District must purchase a new milk cooler.

No discussion.

ACTION ITEM

A motion by Ruff and seconded by Chambers to approve ordering milk from Kohl's Food Distributor for the 2021-2022 school year.

Roll call: Yea: Wiesbrock, Lawless, Walder, Kozak, Chamber, Ruff, Skinner. Nay: None.
Motion passes.

7.10 2021-2022 Student/Parent Handbook – Second Reading

The Board discussed the following topics in the Handbook,

- Remote learning
- Student absences
- Athletic physicals
- Student make-up work

Greg Walder left the meeting at 6:53 p.m.

ACTION ITEM

A motion by Lawless and seconded by Ruff to approve 2021-2022 Student/Parent Handbook with changes as discussed at the Board meeting.

Roll call: Yea: Wiesbrock, Lawless, Chambers, Kozak, Ruff, Skinner. Nay: None.

Motion passes.

7.11 2021-2022 Technology Guidelines

The Board discussed the following topics in the Technology Guidelines Packet,

- Remote learning

ACTION ITEM

A motion by Lawless and seconded by Wiesbrock to approve the 2021-2022 Technology Guidelines.

Roll call: Yea: Wiesbrock, Lawless, Chambers, Ruff, Kozak, Skinner. Nay: None

Motion passes.

7.12 2021-2022 Extra-Curricular Assignments

The Board viewed the assignment schedule for the 2021-2022 school year. Dr. Malahy stated a coach is needed for Scholastic Bowl.

The Board asked why teachers were not supporting students by taking extra-curricular assignments and whether the Board could mandate such action.

ACTION ITEM

A motion by Weisbrock and seconded by Ruff to approve the 2021-2022 Extra-Curricular Assignments.

Roll call: Yea: Wiesbrock, Lawless, Chambers, Ruff, Kozak, Skinner. Nay: None

Motion passes.

8. Committee Reports

8.1 Finance

No meeting this month.

The committee set a meeting date of August 17th at 5:30 p.m. official date with August 12th as a stand-by date.

8.2 Negotiations

No meeting this month.

8.3 Safety

August 2, 2021 at 5:15 p.m.

8.4 Closed Session Minutes

No meeting this month.

9. Legislative Update:

Dr. Malahy stated superintendents are waiting for guidance on Covid-19 procedures for the onset of school in August.

10. Other:

Nothing this month.

11. Old Business:

Nothing this month.

12. New Business:

Nothing this month.

13. EXECUTIVE SESSION

Date: June 16, 2021

Time: 7:41 p.m.

Location: Lostant CUSD 425 Board Room

A motion by Lawless and seconded by Wiesbrock to adjourn to closed meeting to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

A motion by Lawless and seconded by Wiesbrock to reconvene into open session at 8:55 p.m.

Roll call. 6-0

14. ACTION ITEMS AS A RESULT OF EXECUTIVE SESSION

A motion by Lawless and seconded by Kozak to employ Krista Perry as the administrative assistant.

Roll call: Yea: Wiesbrock, Lawless, Chambers, Kozak, Ruff, Skinner. Nay: None. Motion passes.

15. DIRECT SUPERINTENDENT TO REPORT TO BOARD

Nothing this month.

16. ADJOURN

A motion by Chambers and seconded by Kozak to adjourn.

Ayes 6-0.

The regular meeting adjourned at 8:56 p.m.

BOE President

Date

BOE Secretary

Date