

Minutes
Lostant Community Unit School District #425
Wednesday, June 22, 2022
6:00 p.m. Regular Meeting

1. CALL TO ORDER AND ROLL CALL – REGULAR MEETING

Bob Lawless, B.O.E. Vice-President, called the regular meeting to order at 6:00 p.m.
Present: Wiesbrock, Kozak, Ruff, Chambers
Present via Zoom: None
Present via Telephone: None
Absent: Skinner, Cooper
Recording Secretary: Sandra Malahy, Superintendent
Audience Members: Ashley Erwin, Toni Hartenbower, Dave Mertes

2. PLEDGE OF ALLEGIANCE

A motion by Wiesbrock and seconded by Chambers to appoint Bob Lawless as President Pro-Tempore.
Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff. Abstain: Lawless. Nay: None.
Motion passes.

3. EXECUTIVE SESSION

Date: June 22, 2022
Time: 6:02 p.m.
Location: Lostant CUSD 425 Board Room

A motion by Wiesbrock and seconded by Lawless to adjourn to closed meeting to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

3.1 Employment: Classroom Teacher

3.2 Support Staff Contracts

3.3 Treasurer Stipend

A motion by Ruff and seconded by Wiesbrock to reconvene into open session at 6:31 p.m.

Roll call. 5-0

Motion passes.

ACTION ITEM

A motion by Wiesbrock and seconded by Kozak to approve the employment of Ashley Erwin, teacher.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Lawless. Nay: None.

Motion passes.

ACTION ITEM

A motion by Ruff and seconded by Kozak to approve the salary for the 2022-2023 school year of all support staff as discussed.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Lawless. Nay: None.

Motion passes.

ACTION ITEM

A motion by Wiesbrock and seconded by Kozak to approve the salary of Sheri O'Brien, treasurer, as presented.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Lawless. Nay: None.

Motion passes.

4. PUBLIC COMMENT

None

5. CORRESPONDENCE

Nothing this month.

6. RECOGNITION

Nothing this month.

7. CONSENT AGENDA

7.1 Approve Minutes of the Regular and Executive Session Board Meeting from May 18, 2022.

7.2 Approve Treasurer's Report.

7.3 Approve Activity Account Report.

7.4 Approve Imprest Account Report.

7.5 Approve \$54,417.94 for June Disbursements. Dr. Malahy stated the disbursement amount was accidentally omitted from the agenda. Dr. Malahy informed the Board an additional bill for the LEASE Co-operative in the amount of \$20,713.86 was added to June Disbursements after the agenda was posted.

7.6 Approve May 2022 Payroll.

ACTION ITEM

A motion by Chambers and seconded by Ruff to approve the consent agenda.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Lawless. Nay: None.

Motion passes.

8. FINANCIAL REPORT

8.1 Fund Activity

The Financial Report reflects all revenues and expenditure through the end of May which is 92% of the the school year. Revenues are 93.02% and Expenditures are 89.05%.

<u>Fund</u>	<u>Category</u>	<u>Revenues</u>	<u>Expenditures</u>
10	Education	97.10%	91.04%
20	Operation & Maintenance	70.63%	82.27%
30	Debt	100.67%	99.73%
40	Transportation	140.38%	76.82%
50	Social Security & IMRF	108.11%	51.30%
60	Capital Projects	0.00%	0.00%
70	Working Cash	103.41%	0.00%

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80	Tort	98.21%	102.74%
90	Fire / Health Life Safety	98.93%	0.00%
	Total	93.02%	89.05%

8.2 Fund Transfers

The Board viewed the transfer items.

ACTION ITEM

A motion by Wiesbrock and seconded by Ruff to approve all fund transfers.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Lawless. Nay: None.

Motion passes.

9. REPORTS, UPDATES, AND INFORMATIONAL ITEMS

Informational Items:

9.1 Principal's Report

No report this month.

9.2 Employee Reports

No report this month.

9.3 PTO Report

No report this month.

9.4 LaSalle County COVID-19 Data

No discussion.

9.5 School Improvement Plan

The Board viewed the proposed 2022-2023 School Improvement Plan. The Board voiced their opinion about having writing graded in social studies only. A quarterly report from the principal regarding student progress is required.

ACTION ITEM

A motion by Wiesbrock and seconded by Ruff to approve the 2022-2023 School Improvement Plan.

Roll call: Yea: Wiesbrock, Kozak, Ruff, Lawless. Nay: Chambers.

Motion passes.

9.6 Student Awards/Award Ceremonies

The Board discussed the best venue for awarding student's recognition and awards. Quarterly award ceremonies include recognizing students for behavior, honor roll, attendance, A.R., and Student-of-the-Quarter. Annual awards include high academics to 8th grade students, the American Legion Award to 8th grade students, and the Linda Decker Award to an 8th grade student.

This topic is tabled until the parent surveys are returned.

9.7 Staff Awards/Award Ceremonies

The Board discussed the best venue for awarding staff the Linda Decker Award.

This topic is tabled until the parent surveys are returned.

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9.8 Hart Electric

Dave Mertes and Toni Hartenbower approached the Board with a request to purchase the school property on Main Street. Mr. Lawless asked a few questions. Dr. Malahy stated the property must go out to bid and the property is in a TIF. This topic will be an agenda item for the July Board meeting.

9.9 2022-2023 and 2023-2024 IESA Cooperative Softball Team with Tonica Grade School.

Dr. Malahy informed the Board that the Board must approve the softball co-op with Tonica.

ACTION ITEM

A motion by Wiesbrock and seconded by Chambers to approve the 2022-2023 and 2023-2024 IESA Cooperative Softball Team with Tonica Grade School called the Tonica/Lostant Softball Team.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Lawless. Nay: None.

Motion passes.

9.10 2022-2023 Field Trips

The Board viewed the proposed field trip itinerary submitted by the principal and teachers. This will be an agenda item in the fall.

9.11 Treasurer's Bond Premium

Dr. Malahy informed the Board the Health/Life Safety Bond must be renewed. The annual premium for the Bond is \$270.00.

ACTION ITEM

A motion by Ruff and seconded by Chambers to approve the Bond renewal and premium.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Lawless. Nay: None.

Motion passes.

9.12 2022-2023 Student/Parent Handbook

The Board viewed the updates to the proposed Handbook. Dr. Malahy discussed two additional changes: Online Coursework Grading under Grading and Enrichment Program. Language regarding online coursework grades, awards, and recognition was revised. Mrs. Wiesbrock inquired about the number of allowable excused absences with mental health days and family days.

ACTION ITEM

A motion by Chambers and seconded by Kozak to approve the 2022-2023 Student/Parent Handbook as discussed.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Lawless. Nay: None.

Motion passes.

9.13 2022-2023 Extra-Curricular Positions

The Board viewed the list of extra-curricular personnel for the 2022-2023 school year. Dr. Malahy stated most or all activities could involve a co-op with Tonica. Mrs. Wiesbrock stated she would like to see all positions filled by the staff, not administrators. Dr. Malahy stated no one was qualified in March to take over the A.D. position. A staff member will be in training this school year for the position.

ACTION ITEM

A motion by Kozak and seconded by Ruff to approve the 2022-2023 Extra-Curricular Positions.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Lawless. Nay: None.

Motion passes.

10. Committee Reports

12.1 Finance

The Finance Committee scheduled a meeting to work on the 2022-2023 School Budget. The meeting will be held on Thursday, July 14, 2022 at 5:30 p.m.

12.2 Negotiations

No meeting this month.

12.3 Safety

No meeting this month.

12.4 Closed Session Minutes

No meeting this month.

11. Legislative Update:

Nothing this month.

12. Other:

Nothing this month.

13. Old Business:

Nothing this month.

14. New Business:

Nothing this month.

15. DIRECT SUPERINTENDENT TO REPORT TO BOARD

- Survey parents regarding an end-of-year award banquet.
- Direct Mrs. Klobucher and the teachers to submit a field trip request for all grade levels for the 2022-2023 school year.

16. ADJOURN

A motion by Kozak and seconded by Wiesbrock to adjourn.

Ayes 5-0.

The regular meeting adjourned at 9:04 p.m.

BOE Vice-President (Bob Lawless) Date
June 22,2022 President Pro-Tempore

BOE Secretary (Greg Ruff) Date