

Minutes  
Lostant Community Unit School District #425  
Wednesday, February 15, 2023  
6:00 p.m. Regular Meeting

**1. CALL TO ORDER AND ROLL CALL – REGULAR MEETING**

Quillard Skinner, B.O.E. President, called the regular meeting to order at 6:00 p.m.

Present: Wiesbrock, Ruff, Chambers, Cooper, Kozak, Lawless

Present via Zoom: None

Present via Telephone: None

Absent: None

Recording Secretary: Sandra Malahy, Superintendent

Audience Members: Courtney Klobucher, Tricia Haynes

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT**

None

**4. CORRESPONDENCE**

None

**5. RECOGNITION**

**4.1 R.O.E. 35 Student of the Month**

Cadence Breckenridge

**4.2 John Ourth Award**

Ruby Gray

Timber Skinner

**4.3 Donation**

Thank you to Greg Ruff who donated money for a new concession stand popcorn machine.

**6. CONSENT AGENDA**

5.1 Approve Minutes of the Regular Board Meeting and Executive Session from January 18, 2023.

5.2 Approve Treasurer's Report.

5.3 Approve Activity Account Report.

5.4 Approve Imprest Account Report.

5.5 Approve \$86,984.41 for January Disbursements.

5.6 Approve January 2023 Payroll.

**ACTION ITEM**

A motion by Ruff and seconded by Wiesbrock to approve the consent agenda.

Roll call: Yea: Wiesbrock, Chambers, Kozak, Ruff, Cooper, Lawless, Skinner. Nay: None.

Motion passes.

## 7. FINANCIAL REPORT

### 6.1 Fund Activity

The district is 58% through the school year. Revenues are 93.35% and Expenditures are 55.89%.

<u>Fund</u>	<u>Category</u>	<u>Revenues</u>	<u>Expenditures</u>
10	Education	91.38%	51.59%
20	Operation & Maintenance	89.15%	61.41%
30	Debt	100.89%	89.69%
40	Transportation	98.42%	50.91%
50	Social Security & IMRF	99.65%	78.81%
60	Capital Projects	0.00%	0.00%
70	Working Cash	100.93%	0.00%
80	Tort	103.07%	51.56%
90	Fire / Health Life Safety	100.77%	0.00%
	Total	93.35%	55.89%

### 6.2 Fund Transfers

Transfer the purchase of student math workbooks to the Title I grant.

### ACTION ITEM

A motion by Wiesbrock and seconded by Chambers to approve the fund transfer.

Roll call: Yea: Wiesbrock, Chambers, Kozak, Ruff, Cooper, Skinner, Lawless. Nay: None.

Motion passes.

## 8. REPORTS, UPDATES, AND INFORMATIONAL ITEMS

### Informational Items:

#### 7.1 Principal's Report

No comments.

#### 7.2 Employee Reports

No report this month.

#### 7.3 PTO Report

No report this month.

#### 7.4 School Improvement Plan

No discussion.

#### 7.5 Updated Telephone System

The Board discussed the quotes received for upgrading the telephone system and front door security to VOIP. This will save the district approximately \$150 per month.

### ACTION ITEM

A motion by Ruff and seconded by Kozak to approve the quote by Ficek Electric to upgrade the telephone and front door system to VOIP.

Roll call: Yea: Wiesbrock, Chambers, Kozak, Ruff, Cooper, Skinner, Lawless. Nay: None.

### **7.6 2023-2024 School Board Calendar**

The Board discussed changing Board meeting start times to 5:30 p.m. beginning July 2023.

#### **ACTION ITEM**

A motion by Lawless and seconded by Kozak to approve Board meeting start times to 5:30 p.m. beginning July 2023.

Roll call: Yea: Wiesbrock, Chambers, Kozak, Ruff, Cooper, Lawless. Nay: None. Abstain: Skinner  
Motion passes.

### **7.7 Non-Academic Field Trips**

The Board viewed and discussed allowing non-academic field trips.

#### **ACTION ITEM**

A motion by Cooper and seconded by Wiesbrock that there is no requirement to plan an academic field trip for the 8<sup>th</sup> grade class trip and the entire student body school trips. Grade level trips must be academic in nature.

Roll call: Yea: Wiesbrock, Chambers, Kozak, Ruff, Cooper, Skinner, Lawless. Nay: None.  
Motion passes.

### **7.8 8<sup>th</sup> Grade Field Trip**

The Board viewed Mrs. Haynes 8<sup>th</sup> grade trip agenda and discussed transportation costs. P.T.O. Volunteered to donate \$100 toward the student cost of the trip and \$100 toward transportation. Mr. Skinner volunteered to donate \$100 toward transportation.

#### **ACTION ITEM**

A motion by Lawless and seconded by Cooper to approve the 8<sup>th</sup> grade trip to attend Raging Waves Waterpark in Yorkville for their field trip. Mr. Skinner will attend the trip with Mrs. Haynes and the 8<sup>th</sup> grade class.

Roll call: Yea: Wiesbrock, Chambers, Kozak, Ruff, Cooper, Skinner, Lawless. Nay: None.  
Motion passes.

### **7.9 Student Council Spring Dance**

The Board viewed the Student Council Dance request submitted by Mrs. Haynes.

#### **ACTION ITEM**

A motion by Wiesbrock and seconded by Kozak to approve the Student Council Dance.

Roll call: Yea: Wiesbrock, Chambers, Kozak, Ruff, Cooper, Skinner, Lawless. Nay: None.  
Motion passes.

### **7.10 Student Council Fundraiser**

The Board viewed the Student Council Fundraiser request submitted by Mrs. Haynes.

#### **ACTION ITEM**

A motion by Ruff and seconded by Kozak to approve the sale of Avanti Sandwiches for a fundraiser at Academic Night for Student Council.

Roll call: Yea: Wiesbrock, Chambers, Kozak, Ruff, Cooper, Skinner, Lawless. Nay: None.  
Motion passes.

**7.11 8<sup>th</sup> Grade Fundraiser**

The Board viewed the 8<sup>th</sup> Grade Fundraiser request submitted by Mrs. Haynes.

**ACTION ITEM**

A motion by Lawless and seconded by Chambers to approve the sale of Nothing Bundt Cakes Fundraiser for 8<sup>th</sup> grade field trip.

Roll call: Yea: Wiesbrock, Chambers, Kozak, Ruff, Cooper, Skinner, Lawless. Nay: None.

Motion passes.

**7.12 Superintendent Interview Questions**

The Board discussed interview questions to be asked at the superintendent interviews.

**7.13 Special Board Meeting**

Dr. Malahy informed the Board a special board meeting to approve or reject the land sale bids will be held Wednesday, March 15<sup>th</sup> at 6:00 p.m.

**7.14 2023-2024 School Calendar**

The Board viewed the 2023-2024 School Calendar. This item is tabled until the high school calendars are shared with Lostant School.

**7.15 School Furniture**

Dr. Malahy discussed the need to purchase some office furniture and board chairs. The Board requested Dr. Malahy submit a quote for all furniture needed. This item is tabled until the next board meeting.

**9. Committee Reports**

**8.1 Finance**

No meeting this month.

**8.2 Negotiations**

No meeting this month.

**8.3 Safety**

No meeting this month.

**8.4 Closed Session Minutes**

No meeting this month.

**10. Legislative Update:**

9.1 Dr. Malahy informed the Board of the new U.S. Census report that shows the Illinois population slide is the nation's third largest behind New York and California with 141,656 people migrating out of the state this past year.

**11. Other:**

Nothing this month.

**12. Old Business:**

Mrs. Chambers asked to have professional development money in the budget next year for board members.

**13. New Business:**

Nothing this month.

**14. EXECUTIVE SESSION**

To discuss:

Date: February 15, 2023

Time: 8:11 p.m.

Location: Lostant CUSD 425 Board Room

A motion by Ruff and seconded by Cooper to adjourn to closed meeting to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

13.1 New Superintendent Contract

13.2 Administrator Contract

13.3 Teacher Resignation

13.4 Support Staff Resignation

13.5 2023-2024 Support Staff Salary Increases

13.6 Superintendent Meet and Greet Responses

A motion by Wiesbrock and seconded by Lawless to reconvene into open session at 9:46 p.m.

Roll call. 7-0

**15. ACTION ITEMS AS A RESULT OF EXECUTIVE SESSION**

**ACTION ITEM**

A motion by Ruff and seconded by Chambers to accept Mr. Green resignation as P.E./Health Teacher effective the end of the school year.

Roll call: Yea: Wiesbrock, Chambers, Kozak, Ruff, Cooper, Skinner, Lawless. Nay: None.

Motion passes.

**ACTION ITEM**

A motion by Wiesbrock and seconded by Kozak to accept Mrs. Philips resignation as paraprofessional effective the end of the school year with regret.

Roll call: Yea: Wiesbrock, Chambers, Kozak, Ruff, Cooper, Skinner, Lawless. Nay: None.

Motion passes.

**ACTION ITEM**

A motion by Lawless and seconded by Chambers to approve two percent raises for all support staff.

Roll call: Yea: Wiesbrock, Chambers, Kozak, Ruff, Cooper, Skinner, Lawless. Nay: None.

Motion passes.

**16. DIRECT SUPERINTENDENT TO REPORT TO BOARD**

Provide the Board with office furniture quotes.

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**17. ADJOURN**

A motion by Lawless and seconded by Ruff to adjourn.  
Ayes 7-0.

The regular meeting adjourned at 9:50 p.m.

\_\_\_\_\_  
BOE President (Quillard Skinner)

\_\_\_\_\_  
Date

\_\_\_\_\_  
BOE Secretary (Greg Ruff)

\_\_\_\_\_  
Date