

Minutes
Lostant Community Unit School District #425
Wednesday, September 28, 2022
6:00 p.m. Regular Meeting

1. CALL TO ORDER AND ROLL CALL – REGULAR MEETING

Quillard Skinner, B.O.E. President, called the regular meeting to order at 6:06 p.m.

Present: Wiesbrock, Kozak, Ruff, Chambers, Cooper

Present via Zoom: None

Present via Telephone: None

Absent: Lawless

Recording Secretary: Sandra Malahy, Superintendent

Audience Members: Courtney Klobucher, Missy Einhaus

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

None

4. CORRESPONDENCE

Nothing this month.

5. RECOGNITION

5.1 Ruth Ann Brizgis sent a thank you note to the Board of Education for their get well gift.

6. CONSENT AGENDA

6.1 Approve Minutes of the Regular and Executive Session Board Meeting from August 24, 2022.

6.2 Approve Treasurer's Report.

6.3 Approve Activity Account Report.

6.4 Approve Imprest Account Report.

6.5 Approve \$35,051.71 for September Disbursements.

6.6 Approve August 2022 Payroll.

ACTION ITEM

A motion by Chambers and seconded by Kozak to approve the consent agenda.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Cooper, Skinner. Nay: None.

Motion passes.

7. FINANCIAL REPORT

7.1 Fund Activity

The Financial Report reflects all revenues and expenditure through the end of August which is 17% of the school year. Revenues are 58.54% and Expenditures are 16.54%.

<u>Fund</u>	<u>Category</u>	<u>Revenues</u>	<u>Expenditures</u>
10	Education	64.01%	14.97%
20	Operation & Maintenance	47.46%	36.65%
30	Debt	71.47%	0.00%
40	Transportation	24.38%	2.04%
50	Social Security & IMRF	174.66%	11.07%
60	Capital Projects	0.00%	0.00%
70	Working Cash	142.33%	0.00%
80	Tort	10.62%	36.73%
90	Fire / Health Life Safety	28.99%	0.00%
	Total	58.54%	16.54%

7.2 Fund Transfers

Four fund transfers due to miscoding to an incorrect grant.

ACTION ITEM

A motion by Ruff and seconded by Cooper to approve the fund transfers as presented.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Cooper, Skinner. Nay: None.

Motion passes.

8. REPORTS, UPDATES, AND INFORMATIONAL ITEMS

Informational Items:

8.1 Principal's Report

No discussion.

8.2 Employee Reports

No report this month.

8.3 PTO Report

No report this month.

8.4 LaSalle County COVID-19 Data

No discussion.

8.5 School Improvement Plan

No discussion.

8.6 Sale of School Property

Dr. Malahy reported that she is waiting for the surveyors Plat of Survey. Mrs. Cooper stated regardless of the location of the water spigot the Village is responsible to deliver water to the spigot.

8.7 2022-2023 Field Trips

The Board viewed the field trip list submitted by Mrs. Klobucher and the teachers. Mrs. Klobucher answered Board questions.

ACTION ITEM

A motion by Ruff and seconded by Cooper to approve the 2022-2023 Field Trip list as presented. Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Cooper, Skinner. Nay: None. Motion passes.

8.8 2021-2022 Annual Financial Report

The Board viewed the AFR packeted submitted by Hopkins and Associates, CPA.

ACTION ITEM

A motion by Wiesbrock and seconded by Chambers to accept the 2021-2022 Annual Financial Report. Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Cooper, Skinner. Nay: None. Motion passes.

8.9 Use of Van

Dr. Malahy informed the board of a request by a van driver to park the school van at Casey's a couple of days per week between route assignments. The Board viewed the insurance carriers letter of approval.

ACTION ITEM

A motion by Cooper and seconded by Wiesbrock to approve the use of the school van as presented. Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Cooper, Skinner. Nay: None. Motion passes.

8.10 2022-2023 School Enrollment

The Board viewed enrollment numbers. Dr. Malahy stated the student attending Ottawa School transferred to Putnam County and is no longer a Lostant student.

8.11 ISBE LEA Determination Rating

The Board viewed the ISBE special education rating that reflected 21 out of 21 points which resulted in a Meets Requirement Rating.

8.12 Sport Uniforms

Dr. Malahy discussed the need to purchase additional uniforms or new uniforms for girls and boys basketball, volleyball, and cheerleading due to the increased number of student athletes as a result of the Lostant/Tonica Cooperative.

8.13 Transportation

Dr. Malahy informed the Board that the bus driver for Lostant students resigned. Johannes Bus Service, Inc. will secure a new driver.

9. Committee Reports

9.1 Finance

No meeting this month.

9.2 Negotiations

No meeting this month.

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9.3 Safety

No meeting this month.

9.4 Closed Session Minutes

No meeting this month.

10. Legislative Update:

Nothing this month.

11. Other:

Nothing this month.

12. Old Business:

12.1 Tunnel plumbing and Asbestos Project

The Board discussed the asbestos and plumbing projects associated with the School Maintenance Grant.

ACTION ITEM

A motion by Ruff and seconded by Wiesbrock to approve the asbestos project to be paid with the new School Maintenance Grant funds and Fund 20 funds.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Cooper, Skinner. Nay: None.

Motion passes.

ACTION ITEM

A motion by Wiesbrock and seconded by Ruff to approve the plumbing projects to be paid from Fund 20 funds.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Cooper, Skinner. Nay: None.

Motion passes.

12.2 Playground Resealing and West Parking Area Surfacing

Greg Ruff discussed the resealing and resurfacing projects. These projects have been tabled for a future date.

12.3 Playground Grant

Dr. Malahy informed the Board after viewing many playground grants that parents submitted, all grants require an equipment and cost list. Lostant parents are looking into the project.

12.4 Enrichment Program

The Board viewed information from three partner programs regarding enrichment courses. Mrs. Klobucher discussed at the last board meeting the LaSalle Public Library program. Enrichment classes are scheduled to begin second quarter.

13. New Business:

Nothing this month.

14. EXECUTIVE SESSION

To discuss:

Date: September 28, 2022

Time: 7:16 p.m.

Location: Lostant CUSD 425 Board Room

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A motion by Wiesbrock and seconded by Cooper to adjourn to closed meeting to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

A motion by Wiesbrock and seconded by Cooper to reconvene into open session at 7:26 p.m.
Roll call. 6-0

ACTION ITEM AS A RESULT OF EXECUTIVE SESSION

A motion by Wiesbrock and seconded by Kozak to approve the employment of Tom O'Neill, substitute girls basketball coach.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Cooper, Skinner. Nay: None.
Motion passes.

A motion by Kozak and seconded by Cooper to approve the volunteer offer from Beth Sherman, volunteer cheer coach.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Cooper, Skinner. Nay: None.
Motion passes.

A motion by Chambers and seconded by Wiesbrock to approve the volunteer offer from Tim Green, volunteer boys basketball coach.

Roll call: Yea: Wiesbrock, Kozak, Chambers, Ruff, Cooper, Skinner. Nay: None.
Motion passes.

15. DIRECT SUPERINTENDENT TO REPORT TO BOARD

- Put lunch menus on website in printable form.

16. ADJOURN

A motion by Wiesbrock and seconded by Chambers to adjourn.
Ayes 6-0.

The regular meeting adjourned at 7:30 p.m.

BOE President (Quillard Skinner)

Date

BOE Secretary (Greg Ruff)

Date