

Minutes  
Lostant Community Unit School District #425  
Wednesday, December, 2022  
6:00 p.m. Public Hearing

**1. CALL TO ORDER AND ROLL CALL – PUBLIC HEARING**

Quillard Skinner, B.O.E. President, called the regular meeting to order at 6:00 p.m.

Present: Wiesbrock, Ruff, Chambers, Cooper, Lawless

Present via Zoom: None

Present via Telephone: None

Absent: Kozak

Recording Secretary: Sandra Malahy, Superintendent

Audience Members: Missy Einhaus, Courtney Klobucher

**2. PLEDGE OF ALLEGIANCE**

**3. 2022 PROPOSED TAX LEVY**

The Board reviewed the Certificate of Tax Levy.

**ACTION ITEM**

A motion by Ruff and seconded by Lawless to approve the 2022 Tax Levy.

Roll call: Yea: Wiesbrock, Chambers, Ruff, Cooper, Lawless, Skinner. Nay: None.

Motion passes.

**4. PUBLIC COMMENT**

None

**5. OTHER**

Nothing

**6. ADJOURN**

A motion by Wiesbrock and seconded by Cooper to adjourn.

Ayes 6-0.

The public hearing adjourned at 6:04 p.m.

\_\_\_\_\_  
BOE President (Quillard Skinner)

\_\_\_\_\_  
Date

\_\_\_\_\_  
BOE Secretary (Greg Ruff)

\_\_\_\_\_  
Date

Minutes  
Lostant Community Unit School District #425  
Wednesday, December, 2022  
6:05 p.m. Regular Meeting

**7. CALL TO ORDER AND ROLL CALL – REGULAR MEETING**

Quillard Skinner, B.O.E. President, called the regular meeting to order at 6:05 p.m.

Present: Wiesbrock, Ruff, Chambers, Cooper, Lawless

Present via Zoom: None

Present via Telephone: None

Absent: Kozak

Recording Secretary: Sandra Malahy, Superintendent

Audience Members: Missy Einhaus, Courtney Klobucher

**8. PUBLIC COMMENT**

None

**9. CORRESPONDENCE**

None

**10. RECOGNITION**

10.1 Thank you to Dave Holmes, our Secret Santa.

10.2 Thank you to Doyle Cates for a \$21 donation from recycled materials.

10.3 Thank you to Desiree Dinoto, cook and Ashley Phillips, assistant cook for a wonderful Holiday Luncheon for our seniors.

10.4 Thank you to Ed Ferrari for managing sound at the winter concert and practices.

**11. CONSENT AGENDA**

11.1 Approve Minutes of the Regular Meeting and Executive Session of the Board Meeting from November 16, 2022.

11.2 Approve Treasurer's Report.

11.3 Approve Activity Account Report.

11.4 Approve Imprest Account Report.

11.5 Approve \$39,412.04 for December Disbursements.

11.6 Approve November 2022 Payroll.

**ACTION ITEM**

A motion by Wiesbrock and seconded by Ruff to approve the consent agenda.

Roll call: Yea: Wiesbrock, Chambers, Lawless, Ruff, Cooper, Skinner. Nay: None.

Motion passes.

## 12. FINANCIAL REPORT

### 12.1 Fund Activity

The district is 42% through the school year. Revenues are 86.20% and Expenditures are 39.48%.

<u>Fund</u>	<u>Category</u>	<u>Revenues</u>	<u>Expenditures</u>
10	Education	85.05%	32.44%
20	Operation & Maintenance	66.90%	50.28%
30	Debt	99.19%	89.69%
40	Transportation	88.24%	33.00%
50	Social Security & IMRF	96.15%	39.35%
60	Capital Projects	0.00%	0.00%
70	Working Cash	99.23%	0.00%
80	Tort	101.37%	41.87%
90	Fire / Health Life Safety	99.07%	0.00%
	Total	86.20%	39.48%

### 12.2 Fund Transfers

Nothing this month.

### 12.3 Certificates of Deposit

- Dr. Malahy recommended transferring \$1 million from the checking account (not earning interest) into two, \$500,000 CDs. One with a maturity date in December 2023 and the other with a maturity date in June 2024 with a 3.25 percent interest rate on both CDs.

#### **ACTION ITEM**

A motion by Cooper and seconded by Chambers to approve the transfer of \$1 million from the checking account (not earning interest) from Fund 10 into two, \$500,000 CDs. One with a maturity date in December 2023 and the other with a maturity date in June 2024 with a 3.25 percent interest rate on both CDs.

Roll call: Yea: Wiesbrock, Chambers, Lawless, Ruff, Cooper, Skinner. Nay: None.

Motion passes.

- Dr. Malahy informed the Board that there is a \$250,000 CD earning .50 percent interest maturing in February. She recommended cashing this in and rolling it over into an 18 month CD since the bank is willing to give us 3.25 percent interest. Because there is more accrued interest in the account than there will be in a penalty, there will be no penalty fee.

#### **ACTION ITEM**

A motion by Wiesbrock and seconded by Ruff to approve reinvesting the \$250,000 CD earning .50 percent interest to an 18 month CD earning 3.25 percent interest with no penalty fee.

Roll call: Yea: Wiesbrock, Chambers, Lawless, Ruff, Cooper, Skinner. Nay: None.

Motion passes.

- Dr. Malahy informed the Board that there is a \$200,000 CD earning .55 percent interest maturing in April. She recommended cashing this in and rolling it over into a 30 month CD since the bank is willing to give us 3.25 percent interest. The penalty fee will be approximately \$130.

#### **ACTION ITEM**

A motion by Ruff and seconded by Wiesbrock to approve reinvesting the \$200,000 CD earning .55 percent interest to a 30 month CD earning 3.25 percent interest with a one time penalty fee of approximately \$130.

Roll call: Yea: Wiesbrock, Chambers, Lawless, Ruff, Cooper, Skinner. Nay: None.

Motion passes.

New CD Maturity Structure

<b>Amount</b>	<b>Maturity Date</b>	<b>Interest</b>	<b>Terms</b>
\$500,000	December 2023	3.25%	12 month
\$250,000	June 2024	3.25%	18 month
\$500,000	June 2024	3.25%	18 month
\$100,000	April 2025	2.50%	
\$100,000	May 2025	2.50%	
\$200,000	June 2025	3.25%	30 month

**13. REPORTS, UPDATES, AND INFORMATIONAL ITEMS**

**Informational Items:**

**13.1 Principal's Report**

Mrs. Chambers asked for clarification on item one regarding registration. Mrs. Klobucher stated that pertained to parent conference sign-up/registration.

Mrs. Wiesbrock asked for clarification on the new SEL curriculum, *180 Days of Awesome*. Mrs. Klobucher discussed the curriculum and how it works with the enrichment courses.

**13.2 Employee Reports**

No report this month.

**13.3 PTO Report**

No report this month.

**13.4 LaSalle County COVID-19 Data**

No discussion.

**13.5 School Improvement Plan**

No discussion.

**13.6 Baseball Diamonds Plat of Survey**

Dr. Malahy informed the Board that the appraiser, Paul Bengsten will appraise the property sometime in December.

**13.7 Abatement Bids**

The Board viewed the bid document that was compiled at the December 9, 2022 bid opening. Eight contractors submitted bids. DEM Services, Inc. was the lowest bid.

**ACTION ITEM**

A motion by Lawless and seconded by Cooper to approve the abatement bid submitted by DEM Services, Inc. in the amount of \$27,100 and a \$37.50 unit price for potential additional linear footage. Roll call: Yea: Wiesbrock, Chambers, Lawless, Ruff, Cooper, Skinner. Nay: None. Motion passes.

**13.8 School Board Governance**

Mrs. Cooper led discussion on the district's Mission and Vision Statements, and Goals. This topic will be discussed at a summer meeting.

**13.9 Board Member Communication**

Mrs. Cooper asked for clarification regarding board communication outside of a board meeting.

**13.10 Board Members' Continuing Education**

Mrs. Cooper asked if there was funding available for board member professional development. Dr. Malahy stated money can be budgeted for workshops, conferences, trainings, etc.

**13.11 Superintendent Responsibilities/Goals**

The Board discussed several goal topics for the new superintendent. Specific goals will be discussed at a future meeting.

**13.12 Lostant/Tonica Superintendent Intergovernmental Agreement**

The Board viewed the attorney's draft copy of the IGA for the new Lostant/Tonica superintendent.

**13.13 One Cent Sales Tax**

The Board viewed several documents regarding another possible county-wide attempt to pass a one-cent sales tax.

**14. Committee Reports**

**14.1 Finance**

No meeting this month.

**14.2 Negotiations**

No meeting this month.

**14.3 Safety**

No meeting this month.

**14.4 Closed Session Minutes**

No meeting this month.

**15. Legislative Update:**

Nothing this month.

**16. Other:**

Mr. Skinner inquired about purchasing a new popcorn machine. Mrs. Wiesbrock inquired about the amount of money in the concession account. Dr. Malahy stated she would give the Board a financial report after the volleyball season.

Mrs. Wiesbrock inquired about the boys basketball ball coach position. Dr. Malahy stated an assistant should be hired at tonight's meeting.

**17. Old Business:**

Nothing this month.

**18. New Business:**

Nothing this month.

**19. EXECUTIVE SESSION**

To discuss:

Date: December 14, 2022  
Time: 7:51 p.m.  
Location: Lostant CUSD 425 Board Room

A motion by Lawless and seconded by Chambers to adjourn to closed meeting to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

- Assistant Coach Employment
- Superintendent Contract

A motion by Ruff and seconded by Wiesbrock to reconvene into open session at 7:59 p.m.  
Roll call. 6-0

**ACTION ITEM AS A RESULT OF EXECUTIVE SESSION**

A motion by Wiesbrock and seconded by Lawless to employ Greg Ruff as assistant boys basketball coach for the remainder of the season at a stipend of \$825.  
Roll call: Yea: Wiesbrock, Lawless, Chambers, Cooper, Skinner. Nay: None. Abstain: Ruff  
Motion passes.

**ACTION ITEM AS A RESULT OF EXECUTIVE SESSION**

A motion by Lawless and seconded by Chambers to amend Dr. Malahy’s contract beginning July 1, 2023 with a new position title of Professional Development Administrator.  
Roll call: Yea: Wiesbrock, Lawless, Chambers, Ruff, Cooper, Skinner. Nay: None.  
Motion passes.

**20. DIRECT SUPERINTENDENT TO REPORT TO BOARD**

Nothing this month.

**21. ADJOURN**

A motion by Cooper and seconded by Chambers to adjourn.  
Ayes 6-0.

The regular meeting adjourned at 8:01 p.m.

\_\_\_\_\_  
BOE President (Quillard Skinner)

\_\_\_\_\_  
Date

\_\_\_\_\_  
BOE Secretary (Greg Ruff)

\_\_\_\_\_  
Date