

Minutes
Lostant Community Unit School District #425
Wednesday,
December 20, 2023
5:30 p.m. FY 24 Regular Meeting

1. CALL TO ORDER AND ROLL CALL – REGULAR MEETING

Greg Ruff, B.O.E. President, called the regular meeting to order at 5:30 pm.

Present: Lawless, Kozak, Cooper, Wiesbrock, Ruff, and Forrest

Present via Zoom: None

Present via Telephone: None

Absent: Chambers

Recording Secretary: Bob Ketcham, Superintendent

Audience Members: Missy Einhaus, Dr. Sandra Malahy, Holli Rapp (arrived 5:38 pm)

2. PLEDGE OF ALLEGIANCE

3. Mr. Ketcham informed the board a secretary pro-temp needed to be appointed at this meeting.

ACTION ITEM

A motion by Lawless and seconded by Cooper to appoint Kozak as secretary pro-tempore for tonight's board meeting.

Roll call: Yea: Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.

Abstain: None.

Motion passes.

4. PUBLIC COMMENT

Nothing This Month

5. CORRESPONDENCE

None

6. RECOGNITION

Mr. Ketcham report on the IESA honoring the Lostant-Tonica Co-Op for the good sportsmanship award.

7. CONSENT AGENDA

6.1 Approve minutes from the November 29 Regular Board Meeting and Executive Session Notes.

6.2 Approve Treasurer's Report.

6.3 Approve Activity Account Report.

6.4 Approve Imprest Account Report.

6.5 Approve \$35706.73 for December Disbursements.

6.6 Approve November 2023 Payroll.

Lawless questioned "Creel" on the executive session minutes. Ruff ask about our secondary provider for a line regarding our fire alarm system.

ACTION ITEM

A motion by Wiesbrock and seconded by Kozak to approve the consent agenda.

Roll call: Yea: Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.

Abstain: None.

8. FINANCIAL REPORT

7.1 Fund Activity

The district is 42% through the school year. Revenues are 84.37 % and Expenditures are 52.50 %.

<u>Fund</u>	<u>Category</u>	<u>Revenues</u>	<u>Expenditures</u>
10	Education	81.78 %	53.42%
20	Operation & Maintenance	73.38 %	51.97 %
30	Debt	99.89 %	89.79 %
40	Transportation	72.36 %	38.09 %
50	Social Security & IMRF	93.09 %	32.48 %
60	Capital Projects	0.00%	0.00%
70	Working Cash	99.91 %	0.00%
80	Tort	102.40 %	15.64 %
90	Fire / Health Life Safety	99.86 %	0.00%
	Total	84.37 %	52.50 %

ACTION ITEM

A motion by Wiesbrock and seconded by Cooper to approve the financial report.

Roll call: Yea: Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.

Abstain: None.

Motion passes.

No Discussion

7.2 Fund Transfers

Nothing This Month.

9. REPORTS, UPDATES, AND INFORMATIONAL ITEMS

8.1 Principal's Report

Lawless asked if 7/8 parents would be notified of the safe journey's talk. Mrs. Klobucher was not in attendance. Ms. Rapp was able to answer the question.

8.2 Athletic Director's Report

Holli reviewed information about upcoming uniform purchases. Information about upcoming tournaments was shared as well.

8.3 Employee Reports

Nothing this month.

8.4 PTO Report

None

10. Committee Reports

9.1 Finance

No meeting this month.

9.2 Negotiations

No meeting this month.

9.3 Safety

No meeting this month.

9.4 Closed Session Minutes

No Discussion

11. Legislative Update:

Nothing This month

12. Other:

11.1 Posting for a special education position.

Mr. Ketcham mentioned that with Mrs. Roach approaching retirement it might be a good idea to post for a special education position and see what our applicant pool is.

11.2 Superintendent Evaluation

Mr. Ketcham reminded the board that this is something that the board normally does at the January meeting and that the deadline is February 1.

11.3 CD Rollover

Mr. Ketcham mentioned that one of our CD's reached its maturity date on 12-15-23. He said that we do not need the money and that he instructed Sheri at the bank to roll over the CD at the current rate.

13. Old Business:

Nothing this month

14. New Business:

13.1 FY 23 Tax Levy

ACTION ITEM

A motion by Lawless and seconded by Forrest to adopt the FY 23 Tax Levy.

Roll call: Yea: Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.

Abstain: None.

Motion passes.

13.2 District Transportation

13.2.2 Discussion surrounded different scenarios and their impact on the budget. Mr. Ketcham mentioned that we have interest in the bus driver position but no substitute driver. Mr. Ketcham also mentioned that we have someone willing to drive the van and another person willing to serve as the substitute van driver. Mr. Ketcham recommended that we renew our contract with Johannes and utilize our van to transport students who have an out of the district placement.

ACTION ITEM

A motion by Wiesbrock and seconded by Ruff to renew our transportation agreement with Johannes for the '24-'25 SY.

Roll call: Yea: Ruff, Cooper, Kozak, Wiesbrock. Nay: Lawless, Forrest.

Abstain: None.

Motion passes.

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13.3 2023 Second Reading of IASB Policy Update 113

13.3.3 Mr. Ketcham mentioned that this is a second reading, and no changes were reported since the first reading.

ACTION ITEM

A motion by Cooper and seconded by Kozak to approve the second reading of the IASB Policy Update 113

Roll call: Yea: Chambers, Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.

Abstain: None.

Motion passes.

13.4 Separate Checking Account for the Activity Fund

13.4.1 Mr. Ketcham mentioned that this was a suggestion that came from our auditor.

ACTION ITEM

A motion by Wiesbrock and seconded by Kozak to approve a separate checking account for the activity fund.

Roll call: Yea: Ruff, Cooper, Lawless, Forrest, Kozak, Wiesbrock. Nay: None.

Abstain: None.

Motion passes.

15. EXECUTIVE SESSION

Nothing this month

16. ACTION ITEMS AS A RESULT OF EXECUTIVE SESSION:

Nothing this month

17. DIRECT SUPERINTENDENT TO REPORT TO BOARD

Nothing this month.

18. ADJOURN

A motion by Lawless and seconded by Forrest to adjourn.


Ayes 7-0.

The regular meeting adjourned at 6:41 pm.



BOE President (Greg Ruff)

11/31/24
Date



BOE Secretary (Shayla Chambers)

11/31/2024
Date